

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
SEPTEMBER 9, 2021 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Ernie DeWinne Billy Wilson David Kelley

OTHERS IN ATTENDANCE WERE:

William White Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, September 9, 2021.

MINUTES: Directors read the Minutes of the previous meeting of August 12, 2021.

MOTION: Billy Wilson made a motion to accept the Minutes of the meeting of August 12, 2021. Ernie DeWinne seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of August 2021 to the Board, noting that the WSC continues to be in good condition, financially. The Board and guests reviewed.

MOTION: Billy Wilson made a motion to accept the Treasurer's report as presented, seconded by David Kelley - The BOD voted unanimously to accept the report, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that Joe A is close to taking his Class C exam. Joe advised that he finished putting in brick pavers in a horseshoe driveway in unit 4. Joe advised that they repaired a service line leak in unit 5, and a 2" main leak, put in one (1) new tap, mowing and cleaning up the well sites. Joe reported that yearly samples were picked up from the Condos last week. Joe advised that he's been having trouble locating washable sand so instead he was able to get a load of dirt sand for the main line extension. Joe reported that the backhoe had three hydraulic lines break and then a cylinder went out, everything is fixed and it's working well. Joe advised that Gilbert with K&G Trucking came out and trenched 150' so he could extend the line for new taps in unit 7. Ernie DeWinne advised that he will order a dump truck load of sand for pavers and order more pavers to have on hand. Joe reported that he had Ernie drop off the jackhammer to get repaired, they were advised that the pistons will take 7 to 10 days to come in. Ernie advised that he found a new 30lb pavement breaker for \$300.00 which is normal \$1,700.00 at Texas Facilities Commission Federal Surplus, they will be sending us the paperwork to the office to be filled out and sent back in, and we will need to pay freight from Fort Worth. Joe reported that he located heaters for the plant sites from Northern Tool and Karen is waiting on the tax exemption certification to be approved before we can order them. Joe reported that he ordered 120' of 4" PVC line yesterday which was delivered this morning; they will start laying the pipe tomorrow.

Office Operations: Karen Antill reported that it has been business as usual and busier with training Deborah for the DRROA. Karen reported that she has done the billing, journal reports, credit card payments, payroll, deposit checks, 941 monthly report, checked meters and call customers with leaks, among other daily duties.

Class C Licensed Operator: Bonnie reported that we received a letter from TCEQ requiring us to do our lead and copper samples again this year; which is done every three (3) years. Bonnie advised that John had already corrected the lead and copper violation from last year, because our last Class C Licensed Operator put the wrong locations on the samples, and now we are trying to figure out why they are requiring us to do them again so soon.

ITEMS FOR DISCUSSION AND BOARD ACTION:

OLD BUSINESS:

- A. Discuss and review water use restrictions and stages – Ernie reported that the pumping is still down on all wells and suggests that we continue the Stage III Mandatory Use Restrictions until the water table improves and, hopefully when well #7 is drilled, things may get better. The Board discussed and will continue in Stage III Mandatory Use Restrictions.

- B. Update on plant #1 electrical upgrades – Joe advised that since the electrical is complete to change the agenda item to update on plant #1 heater, pressure tank and compressor. Billy advised that we could increase the size of the pressure tank at plant #3 and move the older one to plant #1 contingent to the amount of water we get from well #7. - Will table for next meeting.
- C. Update on status of water system map – Tabled until a future meeting.
- D. Discuss future well locations- Tabled until a future meeting.
- E. Discuss plans and take action on severe weather conditions plan –Tabled until a future meeting.
- F. Discuss and take action on brick pavers for new driveway construction and possible adjustment to the “Rate Tariff” – The Board discussed and agreed that the brick pavers, sand, and labor is getting out of hand financially. The Board went over the costs and decided to put in a fee of \$500.00 for putting in brick pavers over mains on each driveway; if it’s a horseshoe driveway it would be \$500.00 each. Ernie advised that we would need to redo the tariff with two (2) classes, one class with driveway(s) over a main that require brick pavers for a total fee of \$4,850.00, and one class without a driveway(s) over a main for a total fee of \$4,350.00. Ernie advised that this would need to be included into the Temporary Supplemental Application as well; the Board asked to have Rod update the tariff with this addition. Ernie will create a new line item in QuickBooks as well for the new fee.
MOTION: Ernie DeWinne made a motion to update the BRRWSC Tariff to increase the cost of the fees of the two classes for driveways. Billy Wilson seconded the motion. – The Board voted unanimously and the motion passed.
- G. Report of corrective action on the employee retirement program – Ernie advised that on August 16th he sent contact information to H&R Block and Karen sent copies of our W/2’s and 941 quarterlies for each company (BRRWSC & DRROA). The representative from H&R Block didn’t open the emails until last Thursday, so it’s still in the process of review and getting with the IRS to solve the issue and correct the employee IRA/SEP accounts. -Tabled until the next meeting.
- H. Update on Well #7 – Bonnie advised that she spoke with Reed from Waterboyz and was told that the screening came in Monday and he promised that in two (2) to three (3) weeks they will begin drilling depending on the weather. Ernie advised that the BCRAg logger is up and running and he will contact them and see where we are on the waiting list to use it.
- I. Discuss LCRA Grant Program – Karen advised she received an email that our application has been received and we will find out if we received the grant or not within (3) months to six (6) months. Bonnie advised that she received an email from the TRWA which talked about that if we got grant money what would we spend it on, there were only five questions so she filled it out sent it in. Tabled until next meeting.

NEW BUSINESS:

- A Discuss purchase of generator for plant #3 – Billy asked the Board that if we don’t get any grant money should we go ahead and purchase a generator for Plant #3; if so we should watch for tax free surplus places that we could possibly get a used one for around \$20,000.00. The Board should looking at the Texas Facilities Surplus to see what they can find. Billy advised that we must have an engineering study before we install a generator at plant #3 and will use M&S Engineering to do the work. Tabled until we hear if we get the grant from the LCRA.
- B Review form 990 for 2020 – Ernie presented the form 990 for 2020, the Board reviewed and approved. Ernie advised that we are suppose to send it electronically and will work on how to get that done.
- C Discuss purchase or repair of jack hammer - Discussed in Field Operations Report.

MEMBERSHIP COMMENTS:

William White from TRWA introduced himself and spoke about what the TRWA could do to help the BRRWSC and answer any questions they may have.

ADJOURNMENT: There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 3:20 PM.

The next regular BOD meeting will be held on October 12, 2021, at 2:00 p.m.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____